

SIMONSTONE PARISH COUNCIL

www.simonstone.org.uk

A Parish Council Meeting will be held at **St. Peters School Church Hall, School Lane, Simonstone BB12 7HR on Thursday 4th January, 2024 at 7.00p.m.**

Public participation: *This 15-minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that may be answered at a later date or become an agenda item at the next meeting.*

AGENDA

1. Apologies for absence
2. Declarations of Councillors' Interest and dispensations
 - 2.1 To receive declarations of interest from Councillors **on items on the agenda.**
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests (if any).
 - 2.3 To grant any requests for dispensation as appropriate.
3. To approve the minutes of the previous Parish Council meeting held on **2 November 2023.**
4. Matters arising from the above minutes not on the agenda;
 - 4.1 Code of Conduct - CP
 - 4.2 Email Tracing
 - 4.3 Christmas Tree Switch On
 - 4.4 Noticeboard
 - 4.5 Seniors Xmas Lunch –
 - 4.6 By Pass
 - 4.7 Notification of the Pay award from 2023 for the Parish Clerk
5. Public participation;
To receive questions and comments from the public on any agenda item.
6. Borough Councillor's Report
7. Clerk's Report
 - a) Local Crime Statistics
8. Facebook & website report
9. The Recruitment Panel appointed a new Parish Clerk – Mrs H Thornton. The handover from the current clerk will take place over January 2024 and the new clerk will commence full duties from 1st February 2024
10. Reports from External Meetings
 - a) Parish Council Liaison Meeting
11. Decision Items
 - a) Register of Electors - DP
 - b) CPRE - JH
 - c) Bus Shelters
 - d) Precept – DP
 - e) Purchase of printer for new clerk
 - f) Back up of information – for security purposes – monthly ? SF
 - g) Plastic Free communities - DP
12. Correspondence
13. Planning Applications & Decisions/Enforcements – *One planning application received si3/2023/1006*

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05/12/2023

Proposed single-storey extension to existing outbuilding.

Applications for full consent

DATE VALID:

Development Description:

Development Address:

Roslyn Whalley Road Simonstone

BB12 7HT

Grid Reference

Officer: Emily Pickup

01200 425111

14. Finance & Accounts – see below

- a) Payment out of accounts
- b) Unpresented cheques
- c) Income received
- d) Payments to be made
- e) Bank Reconciliation

13. Finance & Accounts:

a) Payments out

Date	Chq no.	Description	Net	VAT	Total

b) Unpresented cheques

Cheque no.	Description	Net	VAT	Total

c) Income

Date	Description	Total

Description	Net	VAT	Total
April Collinson back pay salary increase	£107.47	£0.00	£107.47
HMRC Tax	£26.80	£0.00	£26.80
Clerk's wage (December 2023)	£306.74	£0.00	£306.74

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Village Hall Hire – Nov meeting	£22.00	£0.00	£22.00
IT computers	£97.40	£0.00	£97.40

d) Payments to be made

e) Bank reconciliation

Opening Balances			
Community Account			
Business Saver Account			
Add: Receipts			
Less: Payments			
Less: Unpresented cheques			
Balance			

14. Items for the next agenda.

The following meeting will be held on Thursday 1st February 2024 at 7pm at St Peters School, Church Hall, School Lane, Simonstone BB12 7HR

Karen Farnhill/ Hilary Thornton
Clerk