

SIMONSTONE PARISH COUNCIL

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A Parish Council Meeting will be held at **Read and Simonstone Village Hall, East View, Read on Thursday 8th February, 2024 at 7.00p.m.**

Public participation: *This 15-minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that may be answered at a later date or become an agenda item at the next meeting.*

AGENDA

1. Apologies for absence
2. Declarations of Councillors' Interest and dispensations
 - 2.1 To receive declarations of interest from Councillors **on items on the agenda.**
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests (if any).
 - 2.3 To grant any requests for dispensation as appropriate.
3. Public participation;
To receive questions and comments from the public on any agenda item.
4. To approve the minutes of the previous Parish Council meeting held on **4th January 2024.**
5. Matters arising from the above minutes not on the agenda;
 - 4.1 By Pass Working Group
 - 4.2 Parish Plan Working Group to be reformed – previously was Cllrs Finn, Hampson, Melay and Pollard
 - 4.3 Fort Vale Coronation Bench – email sent by clerk
 - 4.4 Bus Shelter – litter bins - update
 - 4.5 Printer – clerk to report
 - 4.6 Back up data – Cllr Finn to report
 - 4.7 Parish Clerk vacancy – Chair to report.
6. Borough Councillor's Report
7. Clerk's Report
 - a) Local Crime Statistics
8. Facebook & website report
9. Reports from External Meetings
 - a) Parish Council Liaison Meeting
10. Decision Items
 - a) LALC/NALC Courses – Chair to report
 - b) CPRE – Cllr Hampson
 - c) Meeting Dates 2024/25 - attached
 - d) Banking – move to ebanking and new signatory process - Clerk
 - e) Christmas Lights – Cllr Vaughton
 - f) Road Safety signs – Cllr
12. Correspondence – none received
13. Planning Applications & Decisions/Enforcements
14. Finance & Accounts – *To follow as bank statements not received*

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- a) Payment out of accounts
- b) Unpresented cheques
- c) Income received
- d) Payments to be made
- e) Bank Reconciliation

13. Finance & Accounts:

a) Payments out

Date	Chq no.	Description	Net	VAT	Total
1/12/23	101544	CPRE subscription			£36.00
4/12/23	101553	Xmas Gifts for School			£138.26
7/12/23	101552	Xmas Meal Higher Trapp			£275.00
7/12/23	101554	Higher Trapp add numbers			£30.00
18/12/23	101551	Xmas Raffle Prizes			£11.00

b) Unpresented cheques

Cheque no.	Description	Net	VAT	Total
101550	Village Hall Hire			£22.00
101555	A Collinson back pay			£107.47
101556	HMRC			£28.80
101557	Clerks Dec wage			£306.74
101558	Use IT Computers			£97.40
101560	Clerks Jan24 wage			£267.74

c) Income

Date	Description	Total
4/12/23	4 Sep to 3 Dec Business prem Account	£31.12

Description	Net	VAT	Total
Noticeboard Company			£1060.66
Clerk's wage (February 2024)	£267.74		£267.74
Village Hall Hire – February 2024 meeting	£22.00	£0.00	£22.00

d) Payments to be made

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e) Bank reconciliation

Opening Balances 1st Dec 2023			
Community Account			£12,083.27
Business Saver Account			£8,935.91
Add: Receipts			£31.12
Less: Payments			£490.26
Less: Unpresented cheques			£830.15
Balance			£19729.89

14. Items for the next agenda.

The following meeting will be held on Thursday 7th March 2024 at 7pm at St Peters School, Church Hall, School Lane, Simonstone BB12 7HR

Karen Farnhill
Simonstone Parish Clerk

Meeting dates/venues for 2024/5 as follows

Meetings on 1st Thursday and at St Peters Church unless stated otherwise;

Jan 4th

Feb 1st – rearranged to 8th - Read Village Hall

March 7th

April 4th

May 9th(Elections on 2nd so St Peters and Village Hall in use);AGM

June 6th

July 4th

September 5th

October 3rd

November 7th

December 5th

January 2nd

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February 6th

March 6th

April 3rd

Christmas Tree Lighting ;normally w/c 2nd Dec.