

SIMONSTONE PARISH COUNCIL

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A Parish Council Meeting will be held at **St. Peter's School Church Hall, School Lane, Simonstone BB12 7HR on Thursday 7th September, 2023 at 7.00p.m.**

Public participation: *This 15-minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that may be answered at a later date or become an agenda item at the next meeting.*

AGENDA

1. Apologies for absence
2. Declarations of Councillors' Interest and dispensations
 - 2.1 To receive declarations of interest from Councillors **on items on the agenda.**
 - 2.2 To receive requests for dispensations for disclosable pecuniary interests (if any).
 - 2.3 To grant any requests for dispensation as appropriate.
3. To approve the minutes of the previous Parish Council meeting held on **13th July 2023.**
4. Matters arising from the above minutes not on the agenda;
Declarations of Interest & Code of Conduct
5. Public participation;
To receive questions and comments from the public on any agenda item.
6. Borough Councillor's Report
7. Clerk's Report
 - a) Local Crime Statistics
8. Facebook & website report
- 9. Decision Items**
 - a) Ribble Valley Draft Economic Plan
 - b) Wall payment
 - c) Notice board – Rob & Clifton to Report
 - d) Coronation marking -
 - e) Parish Clerk - Miss Collinson leaves on 30th September, Miss F starts on 1st September
 - f) Christmas Tree event
 - g) PROW Biodiversity grant - Progress
 - h) Road Safety
 - i) Seniors Christmas Lunch - Maureen
 - j) Lengthsman Rates – to confirm increase to £20/h
 - k) LALC/NALC Subscription

10. Correspondence

Temporary Traffic Regulation Order - Whins Lane, Simonstone 21/08/2023 – 25/08/2023

Temporary Traffic Regulation Order - Blackburn Road, Simonstone 16/09/23 - 27/09/23 (overnight closure)

Temporary Traffic Regulation Order - Whins Lane, Simonstone, on the 31/07/23, until 02/08/23, to enable New Water Connection works to take place.

Temporary Traffic Regulation Order - Blackburn Road, Simonstone 16/09/23 - 27/09/23 (overnight closure)

Temporary Traffic Regulation Order - Clough Lane, Simonstone 02.10.23 - 19.10.23

11. Planning Applications & Decisions/Enforcements – *There were two planning applications received since the time of the last minutes;*

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Application 3/2023/0560 Sunny Bank, Whalley Road, Simonstone, BB12 7HT

The application is for Two single-storey extensions to side and rear.

Application 3/2023/0521 Evesons Barn, Simonstone Lane, Simonstone, BB12 7NU

Proposed conversion of disused agricultural barn to one dwelling, including demolition of attached outbuilding, creation of garden area and parking.

12. Finance & Accounts – see below

- a) Payment out of accounts
- b) Unpresented cheques
- c) Income received
- d) Payments to be made
- e) Bank Reconciliation
- f) Budget/Spend analysis

12. Finance & Accounts:

a) Payments out

Date	Chq no.	Description	Net	VAT	Total
13.07.2023	101518	RSVH – Coronation event	£212.79	£0.00	£212.79
17.07.2023	101519	clerks partial backpay plus June increase	£91.70	£0.00	£91.70
25.07.2023	101521	Clerk's Wage (July 2023)	£320.44	£0.00	£320.44
26.07.2023	101514	Use IT – maintenance & support (Mar, Apr)	£4.16	£0.84	£5.00
26.07.2023	101509	Use-IT – office package (Jan)	£11.28	£2.26	£13.54
26.07.2023	101513	Use-IT – office package (Feb, Mar, Apr)	£33.84	£6.78	£40.62
04.08.2023	101523	RSVH – Coronation event	£12.50	£0.00	£12.50
08.08.2023	100011	P Hardman – wall repair	£750.00	£0.00	£750.00
14.08.2023	101520	HMRC Tax (June 2023)	£18.80	£0.00	£18.80
14.08.2023	101530	HMRC Tax (July 2023)	£21.00	£0.00	£21.00
14.08.2023	101525	L Pickering Audit fee	£75.00	£0.00	£75.00
16.08.2023	101524	ICO Data Protection fee	£40.00	£0.00	£40.00
16.08.2023	101528	REG environment group grant	£150.00	£0.00	£150.00
23.08.2023	101526	Clerks Wage (August 2023) plus partial backpay	£320.44	£0.00	£320.44

b) Unpresented cheques

Cheque no.	Description	Net	VAT	Total
101529	M Hacking (50% xmas meal deposit Higher Trapp)	£20.83	£4.17	£25.00

c) Income

Date	Description	Total
17.08.2023	HMRC VAT return	£476.09

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d) Payments to be made

Description	Net	VAT	Total
Use IT – maintenance & support (April, July)	£4.16	£0.84	£5.00
Use-IT – office package (5 months)	£11.03	£56.40	£67.70
Clerk's Wage (September 2023)	£248.24	£0.00	£248.24
New Clerk's Wage (September 2023)	£248.24	£0.00	£248.24
Painting of "Simonstone" sign	£95.00	£0.00	£95.00
LALC/NALC Subscription	£228.91	£0.00	£228.91
HMRC VAT (August 2023)	£26.00	£0.00	£26.00

e) Bank reconciliation

Balances 31.06.23			
Community Account	£14,940.87		
Business Saver Account	£9,660.69		£24,601.56
Add: Receipts			£476.09
Less: Payments			£2,071.83
Less: Unpresented cheques			£25.00
Balance			£22,980.82

f) Budget/Spend analysis

14. Items for the next agenda.

The following meeting will be held on Thursday 5th October 2023.

April Collinson
Clerk