

# **SIMONSTONE PARISH COUNCIL**

[www.simonstone.org.uk](http://www.simonstone.org.uk)

A Parish Council Meeting will be held at **St. Peter's School Church Hall, School Lane, Simonstone BB12 7HR** on **Thursday 13<sup>th</sup> July, 2023 at 7.00p.m.**

**Public participation:** *This 15-minute session (time limit of 3 minutes per item/person) is to give members of the electoral public opportunity to indicate interests in the agenda items and/or put questions to the Parish Council that may be answered at a later date or become an agenda item at the next meeting.*

## **AGENDA**

1. Apologies for absence
2. Declarations of Councillors' Interest and dispensations
  - 2.1 To receive declarations of interest from Councillors **on items on the agenda.**
  - 2.2 To receive requests for dispensations for disclosable pecuniary interests (if any).
  - 2.3 To grant any requests for dispensation as appropriate.
3. To approve the minutes of the previous Parish Council meeting held on **8<sup>th</sup> June 2023.**
4. Matters arising from the above minutes not on the agenda
5. Public participation;  
**To receive questions and comments from the public on any agenda item.**
6. Borough Councillor's Report
7. Clerk's Report
  - a) Local Crime Statistics
  - b) Wall Damage
  - c) School warning lights
8. Reports from external meetings
  - a) Parish Council Liaison Meeting
9. Facebook & website report
10. **Decision Items**
  - a) Appointment of Clerk – Progress
  - b) Provision of Coronation picnic table – residents responses
  - c) Provision of noticeboard
  - d) Christmas Arrangements
    - i. Tree
    - ii. Seniors party
  - e) Celebration Sunday
  - f) Ribble Valley Traffic and Road Safety Working Group
  - g) Bins
  - h) Bus shelter safety
  - i) Parish plan
  - j) REG donation request
  - k) Harp

## 11. Correspondence

Temporary Traffic Regulation Order - School Lane, Simonstone 24/07/23 - 28/07/23

Temporary Traffic Regulation Order - Blackburn Road, Simonstone 16/09/23 - 27/09/23 (overnight closure)

Temporary Traffic Regulation Order - Whins Lane, Simonstone, on the 31/07/23, until 02/08/23, to enable New Water Connection works to take place.

12. Planning Applications & Decisions/Enforcements – *There was one planning applications received since the time of the last minutes;*

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## **3/2023/0141 at 6 Tintern Close Simonstone BB12 7SS**

The application is for a two storey side and rear extension, dormer and rooflights added to side elevation, single storey extension to side and rear, balcony to rear and external works to create raised terrace areas and erection of detached garden house.

### 13. Finance & Accounts – see below

- a) Payment out of accounts
- b) Unpresented cheques
- c) Income received
- d) Payments to be made
- e) Bank Reconciliation
- f) Confirmation of Audited accounts to send for external Audit

### **13. Finance & Accounts:**

#### **a) Payments out**

Date	Chq no.	Description	Net	VAT	Total
16.06.2023	101517	Clerk's wage	£228.74	£0.00	£228.74
20.06.2023	101506	Lengthsman scheme	£335.76	£0.00	£335.76
23.06.2023	101515	Zurich Insurance	£262.45	£0.00	£262.45

#### **b) Unpresented cheques**

Cheque no.	Description	Net	VAT	Total
101509	Use-IT – office package (Jan)	£11.28	£2.26	£13.54
101513	Use-IT – office package (Feb, Mar, Apr)	£33.84	£6.78	£40.62
101514	Use IT – maintenance & support (Mar, Apr)	£4.16	£0.84	£5.00
101518	RSVH – Coronation event	£212.79	£0.00	£212.79

Cheque 101495, donation to Citizens Advice Bureau, has been withdrawn as the business is no longer active.

#### **c) Income**

Date	Description	Total
05.06.2023	Interest	£20.10

#### **d) Payments to be made**

Description	Net	VAT	Total
Clerks Backpay (for part of 22/23 and June)	£91.70	£0.00	£91.70
HMRC Tax - June	£18.80	£0.00	£18.80
Clerk's wage plus back pay (for part 22/23 and July)	£320.44	£0.00	£320.44
HMRC Tax - July	£18.80	£0.00	£18.80
RSVH – further Coronation invoice	£12.50	£0.00	£12.50
Information Commissioners Office fee	£40.00	£0.00	£40.00
Les Pickering – Internal Audit	£75.00	£0.00	£75.00
Clerk's wage plus back pay (for part 22/23 and August)	£320.44	£0.00	£320.44
HMRC Tax - August	£18.80	£0.00	£18.80

#### **e) Bank reconciliation**

<b>Balances 31.05.23</b>			
Community Account	£15,767.82		
Business Saver Account	£9,640.59		£25,408.41

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Add: Receipts			£20.10
Less: Payments			£826.95
Less: Unpresented cheques			£271.95
Balance			£24,329.61

## **f) Confirmation of Audited accounts to send for external Audit**

14. Items for the next agenda.

The following meeting will be held on Thursday 13th July 2023.

April Collinson  
Clerk