

Simonstone Parish Council

Parish Council Meeting

held at 7.00 pm on 14th April, 2022 in St Peters Church School Hall

Minutes

Attendances :- Cllrs. David Peat, Robert McKelvey, Clifton Pollard, Elisa Hargreaves, John Barker, Jacqueline Hampson, Stephen Finn, Graham Meloy, the Parish Clerk and 6 Members of the Public.

Apologies; April Collinson

55. **Minutes of the meeting** dated 10th March 2022.

It was resolved to approve the minutes

56. **Public Participation** (members of the public are invited to raise matters of concern, time limit of 3minutes per item/person.)

Tennis Club Report ; 2 Representatives of the Simonstone and Read Tennis club reported that a visiting team attended the Club for the first time and unfortunately the gate across the track was opened the wrong way and stuck in a position which prevented cars gaining access to the Club's Car Park. The visitors not being able to park in the car park had parked on the grass verges. 2 photographs show the verges with no apparent damage to them and a manhole cover which was defective. It was agreed that the Parish Council would inform the County Council under the PROW Scheme. It was stated that there was a cattle grid by the gate which needed attention.

Declaration of Pecuniary and non-Pecuniary Interests. – None Pecuniary; Martholme Greenway Cllrs. Barker, Hargreaves, Pollard, RSVH Cllr. McKelvey,

54. Report by Sub Committee on Appointment of Clerk.

55. **Chairman** Reported on the next steps and final resolutions.

- a) Clerks pay award. National Joint Council of Local Councils has been agreed 31/3/21 and amended. **It was resolved** to adopt the new conditions.
 - b) April Collinson's salary to be scp 12 (£11.73)per hour.
 - c) The current Clerk's salary to receive back pay.
 - d) Appointment of Bank signatories. To be arranged by the new clerk.
 - e) Computer for Simonstone only to be purchased along with a Printer if necessary.
- It was resolved** to approve the above arrangement.

54. **District Councillor's** report on the "Take That Filming" in Clitheroe.

55. Item raised by member:-

- a) Cllr. Hampson- Cleaning Road signs – Chairman explained that the cleaning of the road sign was a matter for the County Council.
It was agreed to report the Parish Council's concerns to the LCC Highway.
 1. Update on road safety campaign for Simonstone. How much money has been spent over the last 5 years?
 2. Simonstone School occasional part teaching. £200 annually in lieu of rent. Occasional e.g., Kindle £420 in the Covid 2021 period to assist children with reading skills. Creation of outdoor learning area, £470 (2022)
 - a. Martholme Greenway occasional LCC/Ribble Valley grants to assist in developing the Disused Railway to enhance travel to work and improve the National footpath network. £1420 including funds from LCC and other

bodies which were donated via the PC to the scheme. Funds were processed by the P C.

File no 979

- Simonstone Tennis Club £480 Occasionally
- b. Citizens Advice Bureau £150 Annually
 - c. Little Green Bus £150 Annually
 - d. British Legion £50 Wreath
 - e. Read & Simonstone Village Hall. £600 Occasionally
 - f. Any other organisation that regularly receives money e.g. at least once a year? None. RSEG has assisted Parish Council by Planting Bulbs, litter picking and currently there is a request for some funding. A typical request and been distributed with the agenda for all members to peruse and a copy of unaudited recent expenses was shown by the Clerk to the Cllr. who had expressed a wish to see the most recent expenses claim.

Over the years there have been band concerts and theatrical events in partnership arrangements i.e., Spot on. Christmas Pensioner Parties which used be free of charge apart from entertainment, which was sometimes free, and others for a small fee. Also, supporting the initial purchase of the Village Hall.

All the information is on the web as records go back to the 1700s and interested parties may seek further information on the Parish website by visiting the County Council Achieves, subject to the batch being forwarded.

It was resolved to note the report

56. **REG** – Simonstone Lane Flower beds have been prepared for seeding. It was reported that the seed had been sown. There was a request for assistance to purchase a thermal camera to assist the group to use it for residents to identify the heat losses in their property. Cllr. Barker told the meeting that the Martholme Group had a camera which could be made available.
It was resolved to inform Group
57. **A request** has been made by the Grandparents of Louise Johnson for a Memorial tree.
58. **It was resolved** that Cllr. Pollard contact the Grandparents and agree the site and report back to the at the next Parish Council meeting.
59. **Cllr. Barker to update the Council on:-**
a) Face book. Nothing to report.
(i) Martholme Greenway. There had been meetings with Sara Britcliffe who had walked the track with the MP looking at the access point and the Eastern end and visiting the route where there will be improved access at the Goose Leach end. The Stone walling and been completed.
It was resolved to note the positive comments in the report.
60. **RSVH. Cllr. McKelvey reported** that there had been a talent show was one of the ideas of how to celebrate the jubilee were being discussed.
It was resolved to note the report.
61. **PLANNING**
Parish Plan. There had been comments and various ideas put forward on how to proceed and it was suggested that a working group of Cllrs. Meloy, Pollard, Hampson and Finn be set up and for it to report back to the June meeting.
It was resolved to set up the Working Group as suggested

62. Finance

File no 978

a) **Audit.** The Accounts and Audit Regulations 2015 have been updated and become effective from March 2022 so there could be a delay in producing the annual accounts.

It was resolved to note the report.

b) **Appointment of Internal Auditor for the year 2021-2022.** Les Pickering has continued to serve the PC since 1999. (former deputy Treasurer Burnley, Blackburn and Ribble Valley DCs and Clitheroe Town Council.)

It was resolved to appoint Les Pickering as internal auditor.

c) **The Draft Annual Account** for the year ending 31st March for approval prior to Audit.

It was resolved to note the draft.

d) **Zurich Insurance** renewal notice (**Last year £239.49**).

e) **It was resolved** to renew the insurance cover.

f) **Barclays mandate changes**

It was resolved that the new Parish Clerk, April Collinson, make the necessary arrangements with the Bank to facilitate on-line banking for the Parish Council.

63. Payment of accounts

(a)	I R Hirst/CC	Flower seeds	year 2022	£62.99*
(b)	Simonstone C of E School Governors (Hall use)			£200.00
(c)	Zurich	Insurance		£244.38
(d)	ICO	Subscription		£40.00
(e)	RVBC	Litter bin service		£457.39
(f)	Read PC	Play Area Contribution		£375.00
(g)	LALC	Subscription		£239.11
(h)	ICO	Annual Fee		£40.00
(i)	April Collinson	Salary		£63.13

It was resolved to pay the above accounts.

*2021-2022 accounts

Date of the next Parish Meeting 12th May, 2022, followed by the

Annual Parish Council Meeting.

Members of the Public are welcome to attend Parish Council Meetings.

Chairman's Signature.....