

Simonstone Parish Council
Minutes of the Virtual Parish Council Meeting
held on 14th May 2020
By Zoom
at 7.00 pm

Coronavirus Emergency

Under Statutory Instrument 392 made on 2nd April 2020 gives flexibility to Borough and Parish Councils on how to continue operating during the Coronavirus outbreak of 2020

Section of 78 of the Coronavirus Act 2020

This Parish Council meeting was held as Trial Zoom Meeting to test the possibility of holding Virtual meetings (Zoom) of Parish Council in future, to assist in the Parish Council to meet service requirements of emergency legislation and to maintain the standards the 1972 Local Government Act as far as possible. Members were asked to consider matters that have been dealt with during the period March 12th and May 12th, agreed by the Parish Council without the usual formal process.

Present David Peat, Graham Meloy, Clifton Pollard, John Barker, Elisa Hargreaves, and the Parish Clerk.

Apologies, Greera Norse, and Rob McKelvey, Stephen Finn

Declaration of interests- Cllrs Pollard, Martholme Greenway, McKelvey, Finn, RSVH Trustees.

20/62 Minutes of the meeting on 12th May 2020 were Approved

20/63 Members considered the arrangements for the management of the Parish Council during the Covid-19 Emergency. The Parish Council has considered the Legislation. and decided that Under Statutory Instrument 392 made on 2nd April 2020 which gives flexibility to Borough and Parish Councils how to continue operating during the Coronavirus outbreak of 2020.

It was resolved that ;-

- a) Simonstone Parish Council will not be meeting until further notice.
- b) Simonstone Parish Council will not hold an AGM during this emergency and so existing Parish Councillors will continue in post
- c) Urgent business will be conducted remotely by email or virtual meetings by these Parish Councillors

20/64 Delegation of duties - Delegation of Powers to Committees & Working Groups for the duration of the Covid – 19 Emergency 2020, of Powers to Committees & Working Groups for the duration of the Emergency 2020

It was resolved that the Parish Clerk should liaise with the Chairman and agree the most appropriate course of action.

3 Practical consideration. In order for the Parish Council to function during the current emergency there is a need to adopt different ways of communicating in order to comply with options contained in the Coronavirus Act 2020 that came into force today (4/4/20) there are the following options;-

- 1 telephone conferencing
- 2 virtual meetings /video conferencing
- 3 live web chat

4 live streaming

These arrangements can be made by the Parish Council without any restrictions contained in any standing order or any other rules of the Parish Council governing the meeting.

It was resolved to note and to apply the most appropriate action.

20/65 The Clerk gave a report that he had received a price for creating a new website based on the original one the new site would be based on Wordpress Web platform.

- a) For set-up a new hosting account £160 and the cost of transferring the contents from the old website to new website and phone support guidance in the use of then new management system.
- b) and £50 to £180 depending on split between the contractors input and Clerk/Councillor input and amount of phone support required.

It was resolved to accept the offer.

20/66 **Electronic Banking** – Method of banking was discussed one of the main concerns that it should be secure and have least 2 signatures payments.

It was resolved that the Clerk make enquires with our Current bankers.

20/67 **Relocation Dog bins** sites to be inspected and permission to be sought before instructions be given for relocation

It was resolved that note the report and to make progress as soon as possible.

20/68 Planning Applications

Application	Officer John Macholc : 01200414502	Grid Reference 377838 433492
Address	Land adjacent to Time Technology Park Blackburn Road Simonstone BB12 7TY (A678)	
Development Proposal	Discharge of conditions 3 (Noise), 4 (Lighting), 12 (Highways), 13 (Cycling), 16 (Landscaping), 20(Conservation) and 22 (Drainage) from planning permission	
Parish Council	Noted	

Application 3/2020/0280 26/03/2020	Officer Laura Eastwood 01200 414493	Grid Reference 376817 434428
Address	10 Waverley Close Simonstone BB12 7QB	
Development Proposal	Single storey rear extension across full width of house .Certificate of Lawfulness - Proposed	
Parish Council	No objection	

20/69 **DJ Day** Postponed to a later date or abandoned ?

It was resolved that that it be considered at later date.

20/70 **Christmas 2020** Arrangements to be confirmed.

It was resolved To be considered at a later date

20/71 **Civic Sunday** To be considered at a later date.

It was resolved that it be postponed

20/72 **Finance**

- i) Draft Accounts 2019-2020 prior ro Audit Noted
- ii) Bank reconciliation Noted

20/73 **Disposal of assets** -No bids had been received

It was resolved that the lighting harness donated to the Village Hall and the Clerk dispose of the computer a safe manner.

20/74 **Payment of accounts**

(a) LALC	Subscription	£267.21
(b) EON	Electricity	£23.48
(c) Rvbc	Litter bin	£416.21
(d) Read Parish Council	Playground cont.	£325.00
(e) St Peters Governors Hall	Contribution	£200.00
(f) ICO	Subscription	£40.00
(g) Huntroyde Estate	Rent	£50.00
(h) Sabden Parish Council	Lengthsman	£735.00 (£613.65)

20/75 **Readstone Covid -19** Readstone Help and Assistance Group ; 40 volunteers ; leafleting both villages now ; collect shopping, phone contact , post mail, urgent supplies, dog walking, other help, possibly emergency packs. Launched Wednesday 18th March, Community Volunteers - Coun Norse, Finn, or McKinley will up date members on the progress of the project.

It was resolved to note the report.

20/76 Pritty Bank Footpath – It was reported that a notice had been placed at the entrance to the footpath off Sabden Lane requesting that it not be use during the Corvid-19 .outbreak and the County Council

It was resolved that that the Clerk should make enquiries and take the appropriate action

20/77 NEXT MEETING ON THE 14TH MAY, 2020. as Zoom meeting.

Chairman’s signature.....