

**Simonstone Parish Council**  
**The Annual Parish Council Meeting**  
**is to be held on Thursday 26<sup>th</sup> May 2011**  
**in the New School, School Lane, Simonstone**  
**at 7.15pm Approx**

**Agenda**

–  
**PACT meeting - Items of concern on Policing matters can be discussed by members of the Public in an Open forum with a representative of the Local Police.**

**Part 1 (items of business to be discussed in public)**

- 11/ 60 Apologies for absence**
- 11/ 61 Appointment of Chairman for the ensuing year**
- 11/ 62 Appointment of Vice Chairman for the ensuing year**
- 11/ 63 Completion of the Declaration of Acceptance of Office**
- 11/ 64 Co-option of a Parish Councillor**
- 11/ 65 Minutes of the meeting held on 29<sup>th</sup> April 2011 for approval.**
- 11/ 66 Declaration of interests.**
- 11/ 67 Public Participation. (open forum on any village matter to last no more than 15 mins. 3mins per speaker)**

**Decision items**

- 11/ 68 Appointment of Councillors to represent the Parish Council on the following bodies;-**
  - i Ribble Valley Parish Liaison Committee - 1 representative
  - ii Ribble Valley Branch of LAPTC -2 representatives
  - iii Parish Planning Panel - Area representatives
  - iv Governance Overview Panel.
- 11/ 69 Approve meeting dates for the year 2011/12 (attached)**
- 11/ 70 Completing and signing the Accounting Statements 2010/11**
- 11/ 72 Matter brought forward from meeting held on 29<sup>th</sup> April**
  - a. Christmas arrangements for 2011 – Mrs Pam Jelley to report
  - b. The bad condition of the footpath along the top of Black Hill has been reported to the LCC footpath coordinator and a response is awaited.
  - c. Woodfield estate has not yet been adopted. The matter was reported as requested and the final work is being carried out by United Utilities, which should enable the estate to be adopted if the works are carried out to a satisfactory standard.
  - d. Trapp Lane – Pump House Wood – Councillor Duckworth to report
  - e. Parish Council Website Coun Duckworth to report
  - f. Street Name Signs RVBC do not consider the current state of the signs merits funding refurbishment.
  - g. Speed indicator signs SpID. - Clerk to report.
  - h. Tree Planting, Clerk to report
  - i. Speed Humps.. Clerk to report.

**11/ 73 RVBC**

- a. Parish Liaison Committee Meetings Dates – 9<sup>th</sup> June, 29<sup>th</sup> September, 24 November, 2011, 26<sup>th</sup> January, 29<sup>th</sup> March 2012.
- b. Concurrent Function grants are available of 25% of revenue expenditure, for various functions ie Parks and gardens, Play associations, etc. but will not support Capital expenditure of any one item or items over £1000. All grants will be subject to the Ribble Valley cap of £20K on their fund.

**11/ 74 Planning Applications.**

Application number <b>3/2011/0007</b> 17/01/2011	Officer Claire Booth 01200 414493
Address	10 Carleton Avenue Simonstone Lancashire BB12 7JA
Proposal	Erection of a single storey rear extension, with the addition of dormer windows to the rear creating a two storey conversion. Roof will be replaced and the ridge line raised. Applications for full consent.
Parish Council comments	There has been strong local opposition to this proposal as the development site is in row a of 6 bungalows and will change the existing street scene on the southern side of the Road. RV Districtwide Plan 1998 Policy G1 H10
RVBC decision	Refused
Appeal	The applicant has appealed against the refusal of this application. The adjudication is to be by letter based on the existing evidence contained in the original objection.
Parish Council meeting 29 <sup>th</sup> April	Coun Duckworth reported that he was meeting with objectors and Nigel Evans MP. <b>It was resolved</b> that the outcome of the meeting would be reported to the Clerk so that appropriate action can be taken.
Appeal	Decision was due on the 18 <sup>th</sup> May results not available at the time of writing

Application no <b>3/2011/0144</b>	<b>Officer:</b> : Colin Sharpe 01200414500	<b>Grid Reference</b> 377553 435426
Address	Tithe Barn House Whins Lane Simonstone Lancashire BB12 7QR	
Proposal	Detached stable block including 3 no. stables, tack room, covered horse box and mechanical tractor store. Also animal food storage. Applications for full consent.	
Parish Council	No objection	
RVBC	Permission has been granted	

Application number 3/2011/0171 18/03/2011	<b>Officer:</b> : Claire Booth 01200 414493	<b>Grid Reference</b> 377535 434529
Address	Rosedale School Lane Simonstone Lancashire BB12 7HR	
Proposal	Proposed construction of first floor bedroom and bathroom extension and alterations to garage to provide study and home office space. Continuation of lean-to roof to create a covered sitting area to the front elevation linked to the side single storey lean-to extension (which is currently being built under general permitted development). Applications for full consent	
Parish Council	No objection	
RVBC	Permission has been granted	

Application number 3/2011/0222 25/03/2011	<b>Officer</b> John Macholc :	<b>Grid Reference</b> 377290 433370
Address3	Fort Vale Engineering Ltd Calder Vale Park Simonstone Lane Simonstone Burnley Lancashire BB12 7ND	
Proposal	Proposed extension to rear of Building 'S' to provide new despatch and storage area ancillary to industrial use of building. Erection of stand alone ancillary facilities building. Applications for full consent	
RVBC	Recommended for approval at the Planning meeting on 26/5/11	

Application number 20/04/2011	<b>3/2011/0257</b>	<b>Officer:</b> Rachel Horton 01200 414571	<b>Grid Reference</b>
Address	2 Valley Terrace Simonstone Lane Simonstone Lancashire.		
Proposal	Removal of existing extension and elevated rockery. Proposed single storey extension with two Velux rooflights. Applications for full consent.		
Parish Council comments	No objection but residents are concerned about the access to the site during in the demolition and building of the extension due to restricted access to the site through a neighbours garden areas.		

- a. **Hyndburn BC** – A copy of Hyndburn Core Strategy and Accrington Area Action Plan: submission has been received.

**11/ 75** LALC –

- a. New Councillors & Clerks Training 2011 16th and 23rd July. Unfortunately the course is fully booked and our application for 2 places has been noted and reserved for the next course when it is arranged.

**11/ 76** National Grid - Coun.Lambert to report

**11/ 77** Community Futures.

- a. Big Society Conference 18<sup>th</sup> June, Penrith RURAL ACTION.

**11/ 78** SELRAP - A Letter of support is requested for the Rail Link between Colne and Skipton to be reinstated in order to demonstrate the amount of support by local communities for the establishment of the third route across the Pennines to reduce the time taken from Burnley to Skipton from 3 1/4 to 3/4 hrs.

**11/ 79** \*Finance

- a. To approve bank signatories.

**11/ 80** Matters reported by members for consideration at future meetings

**11/ 81** Matters for reporting to the appropriate authorities.

**11/ 82** The next Parish Council meeting will be held at 7pm on Friday the 24<sup>th</sup> June 2011 in the Old School, Simonstone Lane, Simonstone.

**INFORMATION ITEMS** (no decisions incurring finance may be taken on these items)

1. RVBC Council minutes April 2011
2. CPRE –Countryside Voice - Members guide 2011
3. The following documents have been emailed to all member of the new Council and hard copies can supplied on request to the Parish Council Clerk;-
  - a. The Good Councillor Guide 3<sup>rd</sup> edition new edition.
  - b. Registration of Members' Interests the most recent copy.

I Roger Hirst  
Clerk to the Parish Council

**Simonstone Parish Council**  
DECLARATION OF ACCEPTANCE OF OFFICE

I..... (1)] having been elected to the office of Chairman Vice/Chairman, Member (2)] of Simonstone Parish Council (3) I declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

To undertake to observe the code as to the conduct which is expected of members of Simonstone Parish Council (4).

Signed..... Date.....

This declaration was made and signed before me.

Signed..... Clerk & Proper Officer of the Council

- (1) *Insert the name of the person making the declaration.*
- (2) *Insert "member" or "Mayor" as appropriate.*
- (3) *and (4) Insert the name of the authority of which the person making the declaration is a member or mayor.*
- (4) *Where the declaration is made before another person authorised by-section 83(3) of the Local Government Act 1972, state instead the capacity in which that person takes the declaration^ |.*

**EXPLANATORY NOTE**

*(This note is not part of the Order)*This Order prescribes the form of declaration of office for members and elected mayors of country, district, London borough and parish councils in accordance with section 83 of the Local Government Act 1972. The declaration must be made within two months of election.

**Article 2** provides that the form (or a form to like effect) in the Schedule to the Order shall have effect where the mandatory provisions of a model code of conduct applicable to a council are adopted or applied to it.

Article 3 revokes on 27th July 2002 two previous orders made under

**SIMONSTONE. PARISH COUNCIL**

**I. CODE OF CONDUCT**  
**THE REGISTER OF MEMBERS' INTERESTS**

<b>Full name of Councillor:</b>
<b>1. A. FINANCIAL INTERESTS</b>
<b>(a) Details of any employment or business carried on by you:</b>
<b>(b) The name of the person who employs or has appointed you, the name of any firm in which you are a partner, and the name of any company for which you are a remunerated director:</b>
<b>(c) The name of any person, other than a relevant authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties.</b>
<b>(d) The name of any corporate body which has a place of business or land in the authority's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.</b>
<b>(e) A description of any contract for goods, services or works made between the Council and you or a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in (d) above:</b>
<b>(f) The address or other description (sufficient to identify the location) of any land in which you have a beneficial interest and which is in the area of the Council:</b>

**(g) The address or other description (sufficient to identify the location) of any land where the landlord is the Council and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in (d) above:**

**(h) The address or other description (sufficient to identify the location) of any land in the Council's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer:**

**2. B. OTHER INTERESTS**

**Membership of or position of general control or management in any of the following:**

**(a) Body to which you have been appointed or nominated by the Council as its representative:**

**(b) Public authority or body exercising functions of a public nature:**

**(c) Company, industrial and provident society, charity or body directed to charitable purposes:**

**(d) Body whose principal purposes include the influence of public opinion or policy:**

**(e) Trade union or professional association:**

**To be completed and returned to the Parish Clerk within 26 days of becoming a Councillor**

**SIGNED: .....**

**DATED: .....**

## Simonstone Parish Council

### Appointment of Parish Council Representatives for the year 2011-2012

<b>Office</b>	<b>2010/11</b>	<b>2011/2012</b>
<b>Chairman</b>	<b>Pam Jelley</b>	
<b>Vice Chairmen</b>	<b>John Aizlewood</b>	
<b>RV Parish Liaison Committee</b>	<b>Pam Jelley, Alan Duckworth &amp; the Clerk</b>	
<b>L A Local Councils</b>	<b>John Aizlewood D Rishton</b>	
<b>Parish Planning areas</b>	<b>1 P Carter + a member of the Parish Council</b>	
	<b>2 P Jelley + a member of the Parish Council</b>	
	<b>3 J Aizlewood, + a member of the Parish Council</b>	
<b>Governance Panel</b>	<b>J. Aizlewood, J Hill. A Keavey Alan Duckworth</b>	
<b>Bank Signatories</b>	<b>P Carter P Jelley, J Aizlewood, D Rishton, R Hirst</b>	

# **Simonstone Parish Council**

## **Parish Council Meeting Dates 2011/12**

### **2011**

24<sup>th</sup> June

5<sup>th</sup> August

30<sup>th</sup> September

28<sup>th</sup> October

25<sup>h</sup> November

### **2012**

27<sup>th</sup> January

24<sup>th</sup> February

30<sup>th</sup> March

27<sup>th</sup> April

25<sup>th</sup> May Annual Parish meeting followed by  
the Annual Parish Council Meeting

**All meetings are held in the Old School Simonstone, and start at 7.00pm**

**Parishioners are invited to attend and can speak on issues of concern that affect the Parish under the item Public Participation, Prior notice will be appreciated by ringing the Parish Clerk on 01200 428742**

### **2011**

4<sup>th</sup> September                      Civic Sunday

28<sup>th</sup> November Christmas Lights Switch On

10<sup>th</sup> December                      Christmas Party Retired Citizens

**Items Marked (\*) start with a PACT (Police and communities together) meeting.**

**I Roger Hirst**  
Clerk to the Parish Council