

**Simonstone Parish Council**  
**Parish Council Meeting**  
**to be held on 13th June 2019.**  
**in the Old School, School Lane, Simonstone**  
**at 7.00 pm**

**Agenda**

**Apologies –**

**19/110 Declaration of interests**

**19/111 Public Participation.** (open forum on any village matter to last no more than 15 mins. 3mins per speaker).

**19/112 Decision items**

**19/113 Matters raised from previous meetings:-**

- a Councilors Finn and Pollard agreed to be bank signatures'
- b Councilors Pollard agreed to be the Parish Council's Champion for the Elderly
- c Councilors Finn agreed to be the coordinator to the Lengthsman.
- d Councillor is available to attend the LALC Councilors Training Course. as approved at the April meeting.
- e **RSVH** Couns. Hodbod and Norse to report on progress.
- f **"Love Letters From Blackpool"** – the performance will take place in RSVH Village Hall now it has been confirmed that the sale has been complete on Friday 10 November and the Village Hall Trustees will manage the performance.
- g **Website** – the website is now operational and Coun Finn is in the process of updating it.
- h **The Parish Council** email address had been changed [iansimonstone@gmail.com](mailto:iansimonstone@gmail.com) as the previous address had been compromised and Blocked and emails had not been received.
- i **Merchant Navy Commemoration** the supply of the flag has been arranged.

**Matters requested by members**

**19/114 Litter bins overflowing** at the bus laybye A671- the condition was reported to the RV Health Department along with a request to exchange the bin with the bin from outside the School which is larger. RVBC responded that they will look into relocating the bins but they wouldn't want then to cause a problem on Trapp Lane and School Lane.

**19/115 Planning Applications -**

**19/116 Meeting of Read Parish Council,** Councilors Barker and Hargreaves to report

**19/117 Lancashire CC- Changes to resident parking schedules;-**  
Remove all information in Schedule 3 and replace it with the table below-

Ribble Valley	Residents Parking Permit Fees (All Zones)	
	Cost	Maximum per household (£25)
	£25	1

**19/118 Finance**

- a **To confirm and approve the following items which will be placed on the parish**

**website**

- i) To approve the Certificate of Exemption –Agar 2018-19 (Part 2)
  - ii) To note the Annual Internal Audit Report 2018-19
  - iii) Section 1- The Annual Governance Statement for 2018-19
  - iv) Section 2 Accounting Statement for 2018-19
- b See the attached items
- (a) Bank Reconciliation
  - (b) Analysis of variations
  - (c) Notice of the period for the exercise of public rights.
- c **Payment of Accounts**

1.	RVBC	Website Fee (2yrs to 2021)	£23.98
2.	LALC	Councillor training	£63.00
3.	I R Hirst	Salary	£525.22
4.	HMRC	Tax	£131.20
5.	I R Hirst	Expenses	£129.82

**19/119**

**District Councillor Report** - Cllr Peat reports that he has been elected on to the following committees of Ribble Valley District Council.:-

- (a) Policy and Finance Committee.
- (b) Audit and Accounts Committee.
- (c) Parish Liaison Committee (vice Chairman).
- (d) Health and Housing Committee

**19/120**

**The next Parish Council meeting is on the 8th August 2019 at 7pm**

**I R Hirst .....**  
**Clerk to the Parish Council**

### Explanation of variances – pro forma

Name of smaller authority: Simonstone Parish Council

County area (local councils and parish meetings only): Lancashire

Please provide **full explanations, including numerical values**, for the following: variances of more than 15% between totals for individual boxes (except variances of less than £200); a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2017/18 £	2018/19	Variance £	Variance %	Detailed explanation of variance (with amounts £)
<b>Box 2</b> <i>Precept or Rates and Levies</i>	8400	8400	0	0	N/A
<b>Box 3</b> <i>Total other receipts</i>	2999	1411	1588	52.9%	Reduction in grants received Concurrent grant £285 Councillor grant £728 Vat £958
<b>Box 4</b> <i>Staff costs</i>	2513	2562	47	1.8%	NA
<b>Box 5</b> <i>Loan interest/ capital repayments</i>	nil	nil	na	N/A	NA
<b>Box 6</b> <i>All other payments</i>	6702	7231	529	7.9%	NA
<b>Box 9</b> <i>Total fixed assets &amp; long term investments &amp; assets</i>	11663	11775	113	.97%	Purchase of Traffic Mirror £114 Replacing damage one valued at £1.
<b>Box 10</b> <i>Total borrowings</i>	none	None	None	NA	NA
<b>Explanation for 'high' reserves</b>	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: No.				

<b>Bank reconciliation – pro forma</b>		
Name of smaller authority: _____ Simonstone Parish Council _____		
County area (local councils and parish meetings only): Lancashire		
<b>Financial year ending 31 March 2019</b>		
Prepared by ___ I Roger Hirst Parish Clerk ___ (Name and role)		
Date ___ 6/4/2019 _____		
Balance per bank statements as at 31 March 2019:	£	£
Barclays community current Business @	2827.84	
Barclays Preimum Savings @	11244.56	
	14072.40	14072.40
Petty cash float (if applicable)	0	
Less: any un presented cheques at 31 March 2019		
D Peat £31 (2017-2018) 101249	31.00	
St Peters School Governors 101314	60.00	
British Legion 101299	40.00	
sub total	131.00	131.00
Add: any un-banked cash at 31 March 2018		
Net balances as at 31 March 2018 (Box 8)	13941.40	13941.40
<b><i>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:</i></b>		
<b>CASH BOOK:</b>		
Opening Balance 1 April 2018 (Prior year Box 8)	13922.79	
Add: Receipts in the year	9811.40	
	23734.19	
Less: Payments in the year	9792.79	
Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8)	13941.40	13941.40

## Simonstone Parish Council

Chairman; - Coun. David Peat

Clerk I Roger Hirst, 24 Ennerdale Road, Clitheroe BB7 2PB.

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### CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

Name of smaller authority: \_\_\_\_\_ **Simonstone Parish Council** \_\_\_\_\_

County Area (local councils and parish meetings only) **Lancashire County Council:** \_\_\_\_\_

**On behalf of the smaller authority, I confirm that the dates set for the period for the  
exercise of public rights are as follows:**

Commencing on \_\_\_\_\_ **17<sup>th</sup> June** **2019** \_\_\_\_\_

and ending on \_\_\_\_\_ **26<sup>th</sup> July** **2019** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **I R HIRST**

**Role:** \_\_\_\_\_ **PARISH CLERK** \_\_\_\_\_