

Simonstone Parish Council
A Parish Council Meeting
to be held on 14th April 2016.
in the Old School, School Lane, Simonstone
at 7.00pm
Agenda

Apologies –

- 16/79. Minutes of the meeting held on 10th March 2016** for approval.
- 16/80. Declaration of interests.** ,
- 16/81. Public Participation.** (open forum on any village matter to last no more than 15 mins. 3 mins per speaker).
- 16/82. Decision items;**
- 16/83. Matters raised from previous meeting**
- a. **Stall for village fete** - It has been suggested that packets of wild flower seeds be distributed. There are no seeds in small packets available from the supplier that we have used in purchased the past but they suggest that it would be more economical to obtain a 100 grams and packet them ourselves. A suitable number of quantity of seeds would cost no more than £20.
 - b. **School fete stall or game** – members are requested to consider a suitable game eg Bat the Rat, Lucky draw or any game that members may know of.
 - c. **Spid – Ribble Valley Parish Grants.**- 2 prizes have been received and will be available for consideration at the meeting.
 - d. **Options for Christmas buffet.** The services of Rob Mason (Entertainer) has been confirmed. He will attend. A response from the caterer as requested has not yet been received.
 - e. **Parish Garden Simonstone Craft showcase Sculptures-** Two local craft businesses have been approached and they are considering the idea of placing suitable items for exhibition in the Parish Council Garden.
 - f. **Christmas tree planting.** A local business has been approached and is considering the planting of a tree to grow in the Parish Council Garden to avoid the annual purchase of a tree. The business concerned has been told of the locations of Christmas trees that may be suitable. The Clerk will report any outcome at the Parish Council meeting.
 - g. **Garden competition prizes** - It was suggested that there be two prizes this year of £20 each.
- 16/84. Defibrillators.** Have arrived and arrangements for the one on Blackburn Road will be put in place next week. The businesses in the Time Business Park are being invited to attend the courses and the first training course has been requested and a date is being arranged. See application form. Names of residents wanting to attend a training session have been forwarded to the local organiser.
- 16/85. Community activities - Working party**
- a. **Trip** Coun Bridge reports that there has been little support for a trip after she contacted local organisations.
- 16/86. Housing** for the Elderly, Following the possibility of developing suitable housing, an appraisal has been received for the building 8, 2 bedroom bungalows on a shared ownership of a development. The Proposer has asked if the Parish Council would like to take matters forward.

16/87. Correspondence items

- a. An email was received expressing concerns about the manhole on A671 at the bottom on Beualey Avenue; The matter was reported to the LCC highways and the informant notified.
- b. Spot On Autumn Schedule of Plays – Council to consider the menu of events available for the Autumn and to decide on a Show. Menus have been distributed to members by email. Bookings have to be made by 25th April. It would be helpful to have a selection of three performances listed in priority order.
- c. A email questioning the presence of an advertisement on the Parish website has now been removed.

16/88. Reports

- a. Planning Training Event –Couns. Jayne Shaw and Sue Bridge to report
- b. Ribble Valley Parish Liaison Meeting 7th April
 - i Japanaese Knot Weed –control methods were discussed and the need to seek advice to report its precence to RVBC.
 - ii Local Plan update-Development of the second stage was outlined which included future consultation processes .
 - iii Recycling of green waste – alternative solutions to the dispose by the local authority were being considered after the closure of Farrington reprocessing plant.

Application 2016/0067	Officer Rebecca Hailiwell 01200424518	Grid ref 376955 434348
Address	10 Westminster Close Simonstone BB12 7ST	
Proposal	New pitched roof to replace flat roof over existing first floor extension.	
Parish Council	No objections received	

16/89. Martholme Greenway – . An offer has been received from the Martholme Group to assist the Parish Council in meeting the objectives contained in the Simonstone Parish Plan, by applying for the path along the trackbed of the former railway, extending from the western end of the Padiham Greenway to Simonstone Lane, to become a Public Right of Way. This can be seen on the Ordnance Survey maps. The details have been distributed to members and will appear on the Parish Council website.

16/90. LCC -Public Rights of Way Maintenance Scheme (Lengthsman) – does the Parish Council wish to continue with its membership the existing scheme which is managed by Sabden Parish Council. It is necessary to confirm it's the Parish Council's intention.

16/91. RVBC

- a. The invoice has been received for the emptying of litter bins for the coming year. The problems that we have with the existing system are that Ribble Valley are unwilling to empty litter bins on Whins Lane due to Health and Safety issues due to the large vehicles they use on the narrow lane causing unnecessary obstruction on the Lane . Therefore, it is suggested that by using the trade waste facilities (coloured bags) the problem previously reported could be addressed once the services of someone to empty the bins as and when required, had been found.

16/92. LALC- see attached minutes

- a. **Training Effective Meetings Workshop 14th June**

b. **Clerk Training Programme**

c. **Annual Conference** – see attached programme Does the Parish Council wish to send a representative to the conference FOC.

d. **Ribble Valley Branch meeting 25th May 7.00pm** West Bradford Village Hall.

16/93. **Best Kept Village competiton 2016 – See attached.**

16/94. **Local Government Boundary Commission- Electoral review –Final recommendations see attached.** or see the full report which can seen on www.counsltations.lgbce.org.uk

16/95. **Finance**

a. **Unaudited accounts for the year 2015-16 for approval**

b. **Annual Govenance Statement 2015/16 to be completed.see attached**

c. **Accounts to be paid.**

i	ICO	Annual fee	£35.00
ii	LALC	Subscription	£212.37
iii	Mrs Starkie	Rent	£50.00
iv	Read Parish Council	Play area cont.	£300.00
v	St Peters School Governors	Hall cont.	£175.00
vi	RVBC	Litter bin service	£384.79
vii	Zurich	Insurance	£214.91

16/96. **District Councillors reports See attached report.**

INFORMATION ITEMS (no decisions incurring finance may be taken on these items)

Ribble Valley BC.
Planning and Development Committee meeting Agenda 14 April
Accounts and Audit Committee meeting agenda 30th March

16/84

Simonstone Parish Council

Chairman; - Coun. David Peat

Clerk I Roger Hirst, 24 Ennerdale Road, Clitheroe BB7 2PB.

Tel/ Fax 01200 428742

Email; simonstonepc@talktalk.net

[www. Simonstone.org.uk](http://www.Simonstone.org.uk)

Defibrillator Training

Would all organisations wishing to take up the offer of training by the British Heart Foundation and/or by the NHS First responder team, please answer the attached questionnaire and return it to the above address.

There are two training offers available;

Option one. The British Heart Foundation. The 'Call Push Rescue' training session is based on a Computer CD presentation which gives information on how to deal with a casualty suffering heart related collapse.

- a. It explains the difference between a Heart Attack and Cardiac Arrest and how to identify the difference between them.
- b. The importance of understanding CPR and how to carry it out and understand the British Heart Foundation's aim to create a Nation of Lifesavers.
- c. To use a new model of CPR training called Call Push Rescue.
- d. It is an innovative 'watch and learn' model of CPR training.
- e. You will practice along with an instructional DVD using inflatable manikins.
- f. No instructor is needed.

You'll learn life-saving skills in under 30mins.

“Mini Anne” Manikins are practice dummies where volunteers can practice how to give artificial respiration and heart massage and can belong to the Call Push Rescue campaign and understand how to give CPR.

This course give basic training only and case histories of people who have succeeded in becoming a **Life saver. It does not qualify them to be a first aider.**

Option 2

The training will be lead by NHS a Trained First Responders who will outline all the Options on aspects of dealing with a collapsed person and will give guidance in applying artificial respiration using the Mini Annie manikins as an aid. They will also explain other causes of victim collapse and briefly explain the best way of both identifying a cause and sustaining the person until the arrival of qualified medical assistance.

Questionnaire

Please complete the questionnaire below and return to Simonstone Parish Council, 24 Ennerdale Road, Clitheroe, BB7 2PB or email simonstonepc@talktalk.net phone 01200428742.

The training will be available for Companies, organisations or individuals who work in or reside in Simonstone Parish. The whole scheme is dependent on local cooperation as the Parish Council has no access to any facilities. It would be helpful if any organisation wishing to take advantage of the Training offer would give the following details;-

1. Which option do you wish to take
 - a. Option 1 (1hr) computerized trainer Yes/no
 - b. Option 2 (2Hr) 1st Responder trainer. Yes/no

It must be pointed out that both these training sessions are not a substitute for Work Place First Aider Qualification..

2. Name of organisation Contact
3. Address
4. Phone email.....
5. How many people wish to attend a training session.....
6. Do you have a suitable Room for demonstration?.....
7. Can it accommodate between 10 or 20 people or more than 20
8. Do you have a computer projector and screen
9. Are you willing to allow people not belonging to your organisation to attend a training session and use your facilities.
10. If so, are there any constraints on its use. Please state.....
11. What are the Days and Hours that your facilities are available?
12. If you haven't any suitable facilities can you suggest a suitable location that is available for you to attend.

Please give location and contact details.

Yours faithfully

Roger Hirst
Clerk to the Parish Council

LANCASHIRE ASSOCIATION OF LOCAL COUNCILS

(Affiliated to the National Association of Local Councils)

Howick House. Howick Park Avenue. Penwortham, Preston, Lancashire, PR1 0LS

Tel: 01772 750900

Email: info@lalc.org.uk

Web site:

www.lalc.org.uk

MINUTES OF THE RIBBLE VALLEY AREA COMMITTEE HELD ON MARCH 8TH 2016 AT SALESBURY MEMORIAL HALL, CLAYTON-LE-DALE

Min No		Action
1	<p>Welcome & Apologies</p> <p>Present: Tony Gaffney, Wilpshire PC, John Evans, Balderstone PC, Bernard Murtagh Mellor PC, Jane Watton</p> <p>Apologies for absence were recieved from Paul Street, Barrow PC,</p>	
2	<p>To agree the minutes of the minutes held on 8th December 2015</p> <p>The minutes were agreed as a true record Proposed by John Evans and Seconded by Tony Gaffney</p> <p>Update on Debfihs – there are now three to be installed within the Mellor Brook, Osbaldeston, and Balderstone Parish Council Areas</p> <p>Tony Gaffney reported that in Sept 2015 RV agreed to allocate £114000 of grants to Parish and Town Councils who annually precept.</p> <p>Parish Councils are to be allocated a max of £3000 and £5000 in the case of Longridge, Whalley and Clitheroe with a deadline of 30th Sept 2016.</p> <p>At a recent PCLC meeting the Chief Executive of RVBC Marshall Scott reported that there is a slow take up on these grants by Parish Councils.</p> <p>Full details of the Ribble Valley Parishes Grant are available online under the RVBC agenda, reports and minutes Parish Council Liaison Committee meeting of Thursday 10th Sept 2015 Agenda Item 6.</p>	

3	<p>Reports from Member Parishes</p> <p>Balderstone PC</p> <p>Enterprise Zone- The bottom entrance has now opened and widening work has started on the top road.</p> <p>Thwaites Brewery – Chief Exec attended a recent meeting – Proposals have been submitted to develop the site, which include plans for a microbrewery, stables for shires horses and a visitor centre.</p> <p>Mellor PC</p> <p>Library - With the proposed closure of the Library the Parish Council are looking to utilise the building as a Community space with internet access available.</p> <p>Village Hall - The parish Council are looking at new ways to make the hall more appealing to people as a venue and the is permitting special licences to be issued so that they can have different events throughout the year.</p> <p>Villagers were canvassed to see if they would be willing to fund a private bus service and the majority of the village were in favour so that a service would remain.</p> <p>The Children’s Playground is to be refurbished this year.</p>	
4	<p>War Memorial Trust</p> <p>Tony Gaffney reported that there are grants of up to 75% are available to be claimed war memorials that require restoration. Grants are available to be claimed until 2018.</p> <p>Applications can be made via the war memorial trust website. The grant does not support new memorials. Just repair and maintenance of existing memorials.</p>	
5	<p>Historic Footpath Claiming</p> <p>Tony Gaffney reported that Parish Councils have until the 1st January 2026 to claim any unrecorded rights of ways. Footpaths that aren’t on the definitive map but have been in regular use for a number of years.</p> <p>Wilpshire may pursue four such rights of way before the Government deadline.</p> <p>Any footpath’s that are not presently recorded but are historic</p>	

	<p>routes could now be at risk.</p> <p>Froms available from LCC Rights of Way Department need to be completed and evidence provided that the footpath has been used for over 20 years uncontested. LCC will help with carrying out background investigation.</p> <p>Tony Gaffney handed Bernard Murtagh a map which detailed a footpath in Mellor that isn't a public footpath but is very well used and is an example of the type of footpath that could be claimed before the deadline.</p>	
6	<p>Lancashire Best Kept Village</p> <p>No Issues raised – Jane Watton to send John Evans details of the competition</p>	JW
7	<p>Any Other Business</p> <p>No other business raised</p>	
8	<p>Date of Next Meeting</p> <p>Tuesday 7th June</p> <p>Venue to be confirmed – Any suggestions of a venue would be appreciated</p> <p>Please also forward to Jane any agenda / discussion ideas you would like on the next agenda</p>	ALL

Lancashire County Training Partnership

Spring Conference 2016, Saturday 14 May 2016

Leyland Hotel, Junction 28 M6 Motorway

10a.m. - 4.15p.m.

Programme

The event this year will be free of charge

Update on National Matters – Chief Executive Officer of the National Association of Local councils

Workshop on the position of councils/parishes/towns in the future— Improvement & Development Officer, National Association of Local Councils

Lunch in the Restaurant

Paint Penwortham Pink –report on a fundraising event by Penwortham Town Council

It is hoped that an item on the new audit arrangements will be included in the programme (to be confirmed)

The Leyland Hotel is a popular venue being so accessible from all areas, giving the opportunity to councillors and clerks to meet and exchange ideas in comfortable surroundings.

Lancashire Best Kept Village Competition -2016

Dear Correspondent

The Lancashire Best Kept Village Competition 2016

I am writing to invite you to enter your village for this year's competition. If your village hasn't entered for a while, or this is the first time you have been approached, I would be pleased to receive your entry.

Please find the following papers attached:

- i) Entry form**
- ii) Competition rules**
- iii) Whole Village mark sheet**
- iv) Certificate of Merit entry form. Please note that only 2 entries are allowed in the first three categories and there is an overall limit of 10 entries.**

The location of each entry should be clearly marked on the map submitted using the section number.

I have not included the Competition Fact Sheet or Information for New Judges – we always need new judges so please ask your members. If you require either of these please let me know or you can download the information from our web site: www.lancashirebestkeptvillage.org.uk

The relevant dates for this year's competition are listed below:

Closing date for entries **Thursday 31 March** **Late entries may not be accepted**

Judging period **Saturday 4th June – Sunday 17th July (inc)**

The Final Judging will take place during early September

Results published **Mid September**

Awards Ceremony **Monday 17th October at The Villa, Wrea Green**

Please note that the Judges' report will be supplied only if requested.

Please do not hesitate to contact me if you have any queries or require further information.

Yours sincerely

Jane Watton

LBKVC Secretary

Lancashire County Training Partnership

Howick House, Howick Park Avenue, Penwortham, Preston, PR1 0LS

Tel: 01772 750900 E-mail: info@lalc.org.uk

SPRING CONFERENCE 2016

**Booking From
Saturday, 14th May, 2016 at the Leyland Hotel**

Cost: FOC

PARISH/TOWN COUNCIL.....

Name: Cllr/Mr/Mrs/Miss/Ms.....Member/Clerk

Address.....

.....

Postcode.....Telephone.....

Name: Cllr/Mr/Mrs/Miss/Ms.....Member/Clerk/Partner

Address.....

.....

Postcode.....Telephone.....

Name: Cllr/Mr/Mrs/Miss/Ms.....Member/Clerk/Partner

Address.....

.....

Postcode.....Telephone.....

Please return the completed form to the Lancashire Association of Local Councils as soon as possible but no later than 4 May.

Simonstone Parish Council					
Income and Expenditure Account for the year ending 31st March 2016					
2014/15		Budget	Actual	Variation	
Actual		2015/16	2015/16	2015/16	
8000	Precept	8200	8,200.00	-	
131	Gov Grant	130	130.00	-	
22.07	Interest	15	4.19	-10.81	
249.50	VAT	100	544.89	444.89	refund2015- current £249.42
275.00	Grants		312.93	312.93	entertainment grant
1,409.51	Entertainment		553.43	553.43	takings and
	mics	555	16.50	- 538.50	refund
£10,087.08	Total	£ 9,000.00	£ 9,761.94	761.94	
Expenditure					
2014/15			Actual	Variation	
379.88	Subscriptions	415	380.88	- 34.12	
199.49	Insurances	220	200.70	- 19.30	
60.00	Audit Fee	60	216.00	156.00	BDO requirment
1,948.18	Clerk- Salary	2450	1,970.60	- 479.40	salary net payment
487.40	HMRC	0	492.60	492.60	tax paid
476.04	Printing etc	550	690.42	140.42	
137.52	Jewel	50	-	- 50.00	
	Web/computer	10	115.27	105.27	programme/maintenance
175.00	Hire of hall	175	175.00	-	
50.00	Rents	50	50.00	-	
140.00	Chairman's Allow	145	140.00	- 5.00	
247.00	Training	200	171.60	- 28.40	
350.00	Donations	250	50.00	-200.00	reduction in requests
850.00	Enter/ Theatre	1100	308.24	- 791.76	Production cost/no party
259.20	Christmas	330	255.55	- 74.45	
268.93	Ground maintenance	870	280.00	- 590.00	Part covered by lengthsman
210.00	Cont to Play Area	300	300.00	-	
1,080.00	Lengthsman	950	700.00	- 250.00	
1,906.10	Capital	200	353.99	153.99	
651.60	Environment Litter	400	374.40	- 25.60	
933.55	Sign post	600	419.42	- 80.58	
£10,809.89		£9,325.00	£7,644.67	- 1,680.33	

16/96

Ribble Valley Councillor Lesley Graves

Report regarding the Christmas Tree

We went over to Hansons Garden Centre yesterday to take a look at any trees which potentially could have been rescued from the site so one could be used as a Christmas Tree for Simonstone.

The gates were obviously closed and the trees we could see did seem rather large which would have been a problem to remove and replant.

We then went to Trapp Forge to take a look in the shop and have a look round. As we drove onto the carpark Marion noticed that there were Christmas Trees in pots. So, I was cheeky and asked if they would like to donate one for Simonstone Parish garden.

Claire and Bill said we could take one with pleasure, Claire then informed me that they wanted to get rid of a Norwegian Spruce which is 12ft and planted in the carpark. I have spoken to Roy Cattermole who said that he will go over to Trapp Forge and see if it can be moved with little disturbance, they will replant it into the PC garden also digging the hole which is excellent.

As Roger mentioned in a previous email, Roy has offered to displaying some art work in the garden.

I am just waiting to hear back from Roy to see if the tree could be removed and replanted safely.

I will keep you all informed.

Councillor Lesley Graves.