

**Simonstone Parish Council**  
**Annual Parish Council Meeting**  
**held on 9<sup>th</sup> May 2019**  
**in the Old School, School Lane, Simonstone**  
**at 7.00 pm**

**Minutes**

**Present: Councillors** David Peat, Graham Meloy, John Barker, Elisa Hargreaves, Greera Norse, and Rob McKelvey

**In attendance** - 3 members of the public and Parish Clerk Roger Hirst.

**Apologies** – Stephen Finn.

**19/92**

- a) **Appointment of Chairman** of the Parish Council for the municipal year.
- b) **It was resolved** that Councillor David Peat be the Chairman of the Parish Council for the municipal year.
- c) **Appointment of vice-Chairman** for the ensuing year.  
**It was resolved that** Councillor Graham Meloy be the vice-Chairman for the ensuing year.
- d) **Appointment of Councillors**  
**It was resolved** to represent the Parish Council on the following bodies for 2019/2020.

<b>Office</b>	<b>2018/19</b>	<b>2019/20</b>
<b>RV Parish Liaison Committee</b>	<b>David Peat and Graham Meloy with new members attending when available</b>	<b>Robert McKelvey</b>
<b>L A Local Councils</b>	<b>Coun. Peat and Meloy</b>	<b>Robert McKelvey</b>
<b>Parish Planning areas</b>	<b>As allocated by Chairman</b>	<b>As allocated by Chairman</b>
<b>Governance Panel</b>	<b>David Peat, and Greera Norse.</b>	<b>David Peat</b>
<b>Bank Signatories</b>	<b>All members</b>	<b>Clifton Pollard, David Peat and Graham Meloy, Stephen Finn</b>
<b>Champion for the Elderly</b>	<b>David Peat and Greera Norse</b>	<b>Clifton Pollard</b>
<b>Read and Simonstone Village Hall</b>	<b>Greera Norse and Geoff Hodbod</b>	<b>Greera Norse &amp; Robert McKelvey</b>
<b>Martholme Greenway</b>	<b>John Barker and Graham Meloy</b>	<b>John Barker, Graham Meloy and Elisa Hargreaves</b>
<b>Lengthsman coordinator</b>	<b>Greera Norse</b>	<b>Stephen Finn and Clifton Pollard</b>
<b>District Councillors</b>	<b>Lesley Graves</b>	<b>David Peat &amp; Richard Bennett.</b>

Chairman's initials.....

**19/93** Minutes of the meeting held on **11<sup>th</sup> April** 2019.  
**It was resolved** to approve the minutes.

**Declaration of interests**

**19/94 Public Participation.** (open forum on any village matter to last no more than 15 mins. 3 mins. per speaker).

**Decision items**

**19/95 Matters raised from previous meetings:-**

**19/96 RSVH** Couns. Norse & McKelvey reported that there was now a full complement of trustees who were engaged in making plans for when the sale of the hall was completed. They expect to receive the keys by the end of the month. Coun. Norse explained that there had been good cooperation with the church authorities.  
**It was resolved** to note the report.

**19/97 Civic Sunday** – joint arrangements have been confirmed with Read Parish Council for Sunday the 9th June 2019 to be held at St John’s Church followed by a reception at the Read and Simonstone Constitutional Club . Invitations will be distributed following the Parish Council meeting.  
**It was resolved** to note the report

**19/98 Time Clearway.** Following the query regarding the Planning application 3/2008/0284 106 agreement, it has been confirmed that although the 106 agreement had lapsed due to the development not being pursued at that time, the 2017/0284 application had been granted Planning permission and the former 106 agreement had been brought forward. A cycle path is to be constructed at the north of the site along the disused Railway track and should be completed prior to the buildings becoming operative and made available.  
**It was resolved** to note the report

**19/99 Light Nuisance** which had been reported at the last meeting was reported to RVBC, as the site owners had not received planning permission to have floodlighting as it contravenes their Planning permission. The RV Planning Department had been informed in order to take the necessary action.  
**It was resolved** to note the report.

**19/100 Dog complaint. The Dog Warden was informed of the Parish Council’s concerns** and has responded stating that the site is visited quite often and the dog walkers who have been approached have had bags with them. It is thought that it is early and late dog walkers who may be responsible and he will keep vigilant. Trapp Lane had similar problem that needed to be reported.

Chairman’s initials.....

**It was resolved that** the Clerk report the matter to the Dog Warden.

**19/101 “Love Letters From Blackpool”** – A request has been forwarded to “Spot On” for a performance to take place either in St Peters or RSVH Village Hall ( subject to it being available) on the 10-11<sup>th</sup> November with a ticket price of £10 - £8 for children of School age. The cost of the performance is £350. The Clerk reported that he was awaiting confirmation of the booking when requests had been considered at the end of the month.

**It was resolved** to note the report

### **Matters requested by members**

**19/102 WW1 Centenary** Commemoration. It was agreed that a Flag be purchased to commemorate the service given to the country by the Merchant Navy during hostilities. The Read and Simonstone Constitutional Club has offered the use of their Flag pole for the Commemoration as there is no other community flag pole available.

**It was resolved** that the flag be purchased in time for it the be flown on the 3rd Sept Commemoration .

**19/103 Public Rights of Way and Definitive maps.** A note was received from the County Officer

concerning the management of Public Footpaths throughout the County including the reference to the extension of the time limit when unregistered footpaths should be registered by. It was reported that the Martholme footpath was unregistered and that previous attempts to register it had be thwarted after it had been closed at the time of the foot and mouth outbreak in 2001. A member told the meeting that there were maps and books which showed the existence of the footpath dated well before its closure which, it was understood, had not been considered when the reopening of the path was last considered.

**It was resolved** that the matter be brought to the attention of the relevant authorities.

**19/104 CPPR –AGM** \_The meeting will be held on Thursday 23 May 2019 at Mere Sands Wood Nature Reserve, Lancashire Wildlife Trust, Holmeswood Road, Rufford, L40 1TG, commencing at 3 pm. More information at [info@cprelancashire.org.uk](mailto:info@cprelancashire.org.uk)

**It was resolved** to note the report

**19/105 . Meeting of Read Parish Council,** Councilors Barker and Hargreaves to report. No meeting.

### **19/106 Finance**

a) **Accounts for the year 2018-19.**

**It was resolved** to approve the accounts.

b) **The Parish Council can self certify the** Audit documents themselves having fully

c) completed the audit as before.

**It was resolved that** the Parish Council complete the “ Annual Governance and Accountability Return and forward it along with ” Certificate of Exemption”.

Chairman’s initials.....

- c) **Auditors report** had been circulated at the meeting.  
**It was resolved** to approve the report.
  
- d) **Appointment of Internal Auditor** for the year 2019-2020
- e) **It was resolved** that Les Pickering be appointed internal Auditor for the year 2019-2020.
  
- f) **The National Joint Council Salary Award 2019/2020.**  
**It was resolved** to approve the award for the year.
  
- g) **Insurance.** The policy premium for the year of £259.90 is due including taxes. The Clerk will report on final cost. The details of the current insurance cover have been circulated to  
**It was resolved** that the Clerk make enquires and take the necessary action.
  
- h) **Receipts .** The precept for the year, 2019/20 has been banked, also the RVBC Concurrent Grant, making a total of £8,714.
- i) **Payment of Accounts.**
  - 1. Ribble Valley CAB                      Donation                      £150.00
  - 2. Zurich                                      Insurance                      £ 259.90.
  - 3. L Pickering                              Internal Audit                      £65.00
  - 4. Huntroyde Estate                      Playing field rent                      £50.00
  - 5. LALC                                      Conference Training                      £35.00
  - 6. Hampshire Flag                      Red Ensign                      £73.86
  - 7. LALC                                      Training course                      £63.00

**It was resolved to pay the above accounts.**

**19/107 District Councillor David Peat - no report**

**19/108 The next Parish Council meeting is on the 13th June 2019 at 7pm.**

**Chairman's signature .....**

Chairman's initials.....

